

JOB DESCRIPTION

General Information	
Job Title	HSE Advisor
Function	O&M (Operations and Maintenance)
Summary of this role	<ul style="list-style-type: none"> SHEQ guidance and assurance on site Investigations and RCA follow up Review and approve high risk activities RAMS both internal and external. Drive safety culture Tracking observations, trends and stats from the site reporting tool Independent presence during site work Assist with control of work
What you will do: Duties and Responsibilities	
Role Specific	
Core Tasks, Responsibilities & Duties	
<ul style="list-style-type: none"> Supporting the HSE Department to ensure HSE is integral to, and proactively managed throughout, all phases of the project and operations lifecycle and ensuring accurate reporting. Delivery of the HSE operations and tactical plan across the group. Creates and implements site inductions to all site personnel, drivers and visitors. Providing support for the investigation of accidents and incidents to address root causes and prevent re-occurrence. Delivering site assurance activities, developing front line HSE inspections programme and conducting internal audit activities to demonstrate compliance with ISO Standards & the Evero HSE Management System. Ensure observation processes are maintained and respond accordingly to observations raised. Trained in emergency response and provides updates to local emergency response plans. Trained COSHH & PUWER assessor and conducts COSHH/PUWER assessments for site-based activities. Understanding of Permit for Work processes and reviews risk assessments and method statements when required. Conduct site inspections in line with the Evero Life Saving Rules. Work with the delivery / operations and sub-contractor eco system to establish and drive best HSE management practices. Responsible for the proactive support of all HSE management interdependencies, risks and issues. Assisting O&M assets deliver corrective actions, recovery plans and interventions required to ensure compliance with UK regulatory and statutory standards and achieve agreed business outcomes and performance targets that represent industry leading practice. Performing the nominated supervisor role under the Evero control of work process. 	
Ad hoc Tasks, Responsibilities & Duties	
<ul style="list-style-type: none"> Undertake any reasonable requests or tasks as directed by the Line Manager or Evero Management Target Work breakdown: 30% meetings, 70% direct supervision 	
Company Specific (for all staff)	

- Adhere to HSEQ policy, procedures and guidelines at all times (Safety First).
- Commit to understanding and adhere to Evero values, vision, mission, TOM (Target Operating Model) and RADS (Responsible, Approve, Deliver, Support) Matrix.
- Contribute towards improving work culture across Evero.
- Complete and support annual, half yearly and quarterly performance appraisal process.
- Adhere to all Evero policies and procedures.
- Mentor junior team members.
- Deliver quality and timely output as per agreed standards.

Our Values



RESULTS

We are here to get things done,
we work together to do it



RESPECT

We appreciate the work we do for
our customers, our planet and each other



REIMAGINE

We will continually evolve and advance.
Always looking for the next steps forwards

What are we looking for: Qualifications and Skills

Essential Qualifications and Experience

- Existing right to work in the UK.
- Willingness to travel (Within UK)
- Education
- NEBOSH General Certificate qualification (minimum).
- Professional Experience
 - Proven experience in an HSE role, working across operating plants.
 - Demonstrable appreciation of HSE procedures and best practice.
 - Experience of working to detailed plans, reports and programs.
 - Experience supervising contractors.
 - Experience providing direct planned and responsive support to site-based staff on all aspects of HSE.
 - Able to collate, interpret and utilise key data to inform planning and delivery of HSE work priorities (will require use of MS packages as well as MAXIMO reporting system)
- Trainings/Certification
- IT Skills
 - IT literate and able to use Microsoft package as well as bespoke software (experience of MAXIMO or similar).
- Other

Essential Skills

- Energetic and enthusiastic.
- Well versed to work in a high paced environment.
- Comfort with ambiguous, ever-changing situations.
- Self-starter individual with a can-do attitude.
- Deadline-driven, result oriented, able to multitask and delivers on the promises.
- Ability to break down and solve problems.
- A solid team player who's also an independent thinker.
- Excellent presentation and communication skills: English (verbal and written both).
- IT Proficient to manage everyday tasks (MS Office etc).

Desirable Skills

- Knowledge of and familiarity with waste management and EfW sector



- Good storyteller to explain issues at hand clearly and effectively.
- Financial literacy to understand and add value directly.

At Evero, our policy is to employ the best, highly capable and competent people and provide equal opportunity for the advancement of employees including promotion and training. We do not to discriminate against any person because of gender, race, ethnicity, age, sexual orientation, religion, belief or disability.

I acknowledge that I have read and understand the above job description in its entirety, and I am capable of performing all of the stated requirements.

Employee Name: _____

Employee Signature: _____

Date: _____